**PhD Travel Fund: Report Template**

The reports will be published on the UniBw M website „Nachwuchsförderung“. A selection of the reports will be published in the university magazine inside.unibw.

**Personal details and conference/event**

* Indicate persons with first name, surname and function

Example:

*Dr. Claudia Muster*

*Research associate at the Institute for ...*

*Faculty ...*

*At the Institute of ..., Ms. Muster is dealing with the question/in her research work on the topic ...*

Information about the faculty/institute/professorship, incl. web link to the university portal…

*….to the Institute for ... with LINK to the web portal (highlighted as dark blue click button)*

*… to the Faculty of ... with LINK to the web portal (highlighted as dark blue click button)*

* Conference/event with correct name and presentation title

Example:

*22nd Annual Conference of the European Society of Criminology, Sept. 21-24, 2022.*

*“Radicalisation in Germany – Results of a school survey*.”

**Text:**

* max. 1,000 characters (incl. spaces)
* Content: Most interesting part of the conference/ congress, e.g. also funny anecdote

Example:

*In her research at the Institute for ... Ms. Muster investigated the ... far behind the word mountains, far from the countries vowels and consonants live the blind texts. Secluded, they met in Buchstabhausen on the shores of Semantik, a great linguistic ocean. A small stream called Duden flows through their place and supplies them with the necessary Regelialien. It is a paradisiacal land where fried sentence fragments fly into your mouth. Not even the almighty punctuation rules the blind texts - a downright unorthographic life. One day, however, a little line of dummy text, her name was Lorem Ipsum, decided to go out into the vast grammar. The great Oxmox advised her against it, as it was teeming with nasty commas, wild question marks and sneaky semicolons, but the little blind text was not deterred.*

**Photo:**

* Ideally, a matching image should be supplied with the report
* File format jpg
* 300 dpi, capacity: min. 1 MB to max. 5 MB
* Signed declaration of consent for use of photo/film recordings must be enclosed.
* If only one person does not agree, the photo cannot be published.
* If possible or useful photos in portrait and landscape format
* Please pay attention to the background (garbage cans, signs, cars, other things
* what you do not want to have)
* Caption (with assignment of the persons in case of more than one person)